

Safety and Health Committee Meeting Minutes

June 25, 2020

2:15 PM – 3:00 PM

Zoom Meeting

Present: Donna Ching, Samantha Dotson, Nicole Gugliotti, Rob Shailor, and Chris Vella  
 Absent: Raymond Bateh, Al Brown, Carolyn Clark, Mekaela Gladden, Tim Goebel, Sarah Hampton, Tiffany Johnston, Sheryl Kermoade, Dave Knobloch, Dana Larson, Scott McLean, Lacy Neal, Karl Shenkel, Vida Sherrard-Hannon, and Missy Yates

Meeting was called to order by Rob Shailor at 2:25 p.m.

The May safety & health meeting minutes were tabled until the next meeting due to low turnout, no quorum.

I. Reports

None at this time.

II. Accident Investigation:

A. An employee hammering nails had an accident with the hammer falling, bouncing and hitting their elbow. Recommendation: Grip better.

III. L&I Report

A. Claim information for May & June is not available at this time.

| <u>FY</u><br><u>2018-2019</u> | <u># of</u><br><u>Claims</u> | <u>\$\$</u> | <u>FY</u><br><u>2019-2020</u> | <u># of</u><br><u>Claims</u> | <u>\$\$</u> |
|-------------------------------|------------------------------|-------------|-------------------------------|------------------------------|-------------|
| July 2018                     | 4                            | \$1,874.89  | July 2019                     | 2                            | \$3,639.20  |
| August 2018                   | 4                            | \$2,415.72  | August 2019                   | 2                            | \$4,404.76  |
| September 2018                | 3                            | \$3,535.80  | September 2019                | 3                            | \$790.22    |
| October 2018                  | 3                            | \$4,547.43  | October 2019                  | 2                            | \$350.67    |
| November 2018                 | 3                            | \$5,375.76  | November 2019                 | 0                            | \$0.00      |
| December 2018                 | 4                            | \$2,564.01  | December 2019                 | 2                            | \$509.23    |
| January 2019                  | 3                            | \$2,985.21  | January 2020                  | 2                            | \$1,190.75  |
| February 2019                 | 2                            | \$394.20    | February 2020                 | 0                            | \$0.00      |
|                               | credit                       | (\$150.00)  |                               |                              |             |
| March 2019                    | 3                            | \$520.93    | March 2020                    | 1                            | \$127.16    |
| April 2019                    | 3                            | \$1,104.56  | April 2020                    | 2                            | \$1,535.33  |
| May 2019                      | 1                            | \$711.36    | May 2020                      |                              |             |
| June 2019                     | 2                            | \$201.34    | June 2020                     |                              |             |
|                               | credit                       | (\$222.90)  |                               |                              |             |

| <u>Year</u> | <u># of</u><br><u>Claims/Year</u> | <u>Average</u><br><u>Claims/Month</u> | <u>Yearly Cost</u> | <u>Monthly Average</u><br><u>Cost</u> |
|-------------|-----------------------------------|---------------------------------------|--------------------|---------------------------------------|
| 2015-2016   | 87                                | 7.25                                  | \$78,342.27        | \$6,528.52                            |

|                  |           |            |                    |                   |
|------------------|-----------|------------|--------------------|-------------------|
| 2016-2017        | 74        | 6.17       | \$49,363.97        | \$4,113.66        |
| 2017-2018        | 64        | 5.33       | \$42,791.77        | \$3,565.98        |
| 2018-2019        | 35        | 2.91       | \$25,858.31        | \$2,154.86        |
| <b>2019-2020</b> | <b>16</b> | <b>1.6</b> | <b>\$12,628.32</b> | <b>\$1,262.83</b> |

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

Maintain social distancing and do not come to work if you are feeling ill.

V. Emergency Management

A. COVID-19 & College Update:

- County is in Phase 3 of the Governor’s Safe Start Plan. The college will be in Phase 3 beginning June 29<sup>th</sup>.
- Some buildings will be open on a limited basis. Buildings 22, 25, 27, and Lacey 1 will be open Monday through Thursday 10am to 3pm.
- Maintain 6’ social distancing & wear face masks/coverings while on campus. Wash hands. Self-attest.
- If you are ill, stay home. If you come to work and then feel ill let your supervisor know.
- Chris posed a question: Could the county go back a phase (from a Phase 3 to a Phase 2)? Possible
- Nicole commented that proper procedures are in place for the hybrid classes.

VI. Old Business

None at this time.

VII. New Business

None at this time.

The meeting adjourned at 2:31 p.m.

Our next meeting is scheduled for:

**July 30, 2020**  
**2:15 PM – 3:00 PM**  
**Building 25, Boardroom**

| <b>PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:</b> | Date               | Time          | Location           |
|---|--------------------|---------------|--------------------|
|   | August 27, 2020    | 2:15pm-3:00pm | Bldg. 25 Boardroom |
|   | September 24, 2020 | 2:15pm-3:00pm | Bldg. 25 Boardroom |

|  |                   |               |                    |
|--|-------------------|---------------|--------------------|
|  | October 29, 2020  | 2:15pm-3:00pm | Bldg. 25 Boardroom |
|  | November 19, 2020 | 2:15pm-3:00pm | Bldg. 25 Boardroom |
|  | December 31, 2020 | 2:15pm-3:00pm | Bldg. 25 Boardroom |
|  | January 28, 2021  | 2:15pm-3:00pm | Bldg. 25 Boardroom |
|  | February 25, 2021 | 2:15pm-3:00pm | Bldg. 25 Boardroom |
|  | March 25, 2021    | 2:15pm-3:00pm | Bldg. 25 Boardroom |
|  | April 29, 2021    | 2:15pm-3:00pm | Bldg. 25 Boardroom |
|  | May 27, 2021      | 2:15pm-3:00pm | Bldg. 25 Boardroom |
|  | June 24, 2021     | 2:15pm-3:00pm | Bldg. 25 Boardroom |