

Safety and Health Committee Meeting Minutes

March 28, 2019

2:15 PM – 3:00 PM

Bldg. 25, Boardroom

Present: Averi Azar, Raymond Bateh, Al Brown, Donna Ching, Carolyn Clark, Mekaela Gladden, Lacy Neal, Rob Shailor, Karl Shenkel, and Vida Sherrard-Hannon

Absent: Tim Goebel, Nicole Gugliotti, Sarah Hampton, Sheryl Kermoade, Dave Knoblach, Dana Larson, Scott McLean, Lara Semidei, Chris Vella, and Missy Yates

Meeting was called to order by Rob Shailor at 2:14 p.m.

The February Safety & Health Committee meeting minutes were approved.

I. Reports

A. Review of Safety and Health Inspections:
None were conducted during this reporting period.

II. Accident Investigation:

- A. Review of accident/injuries reported – Seven (7) incidents were reported.
1. Employee was moving a table when a sharp edge cut the pointer finger on the left hand.
 2. Employee was moving chairs for an event when a sharp edge caused a cut to the left hand.
 3. Employee was setting up chairs for an event when a sharp edge sliced the employee's pinky finger.
 4. Student employee was leaving class outside of building 34 when they tripped due to uneven patches in the pavement. The fall caused discomfort in the student's back.
 5. Employee was hit in the face by a personal object and the impact caused the tooth to chip. A while later the remainder of the tooth fell out.
 6. Employee was walking near the bookstore and slipped. There was impact to the Right elbow, leg, and back.
 7. Student was exiting vehicle and slipped on a patch of ice. Student fell onto the left hip and scraped the left knee.

Karl reported that all the tables and chairs are being checked for sharp edges. He is expecting a report by end of day tomorrow.

Karl and Rob checked out the pavement near building 34. They were unable to locate tripping hazards due to uneven pavement.

III. L&I Report

A. For the month of February 2019 there were two (2) claims totaling Three Hundred Ninety-Four Dollars and Twenty Cents (\$394.20). The College also received a credit this month in the amount of One Hundred Fifty Dollars (\$150.00). We have not received claim information for the month of March 2019 at this time.

<u>FY</u> <u>2016-2017</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2017-2018</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2017	8	\$8,785.08	July 2018	4	\$1,874.89

August 2018	8	\$4,924.72	August 2018	4	\$2,415.72
September 2017	4	\$2,188.95	September 2018	3	\$3,535.80
October 2017	7	\$3,419.15	October 2018	3	\$4,547.43
November 2017	10	\$5,734.10	November 2018	3	\$5,375.76
December 2017	7	\$4,093.78	December 2018	4	\$2,564.01
January 2018	5	\$5,559.80	January 2019	3	\$2,985.21
February 2018	3	\$1,688.23	February 2019	2	\$394.20
				credit	(\$150.00)
March 2018	3	\$1,656.64	March 2019		
April 2018	3	\$1,624.19	April 2019		
May 2018	5	\$1,860.18	May 2019		
June 2018	1	\$1,256.95	June 2019		

Year	# of Claims/Year	Average Claims/Month	Yearly Cost	Monthly Average Cost
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66+
2017-2018	64	5.33	\$42,791.77	\$3,565.98
2018-2019	26	3.25	\$23,543.02	\$2,942.88

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

- A. Continued working on the Spring Health Fair – Thursday, May 16th.
- B. Partnering with the Foundation in Relay for Life – Friday, June 21st. Begins at 6pm and ends at 6pm. Looking for volunteers.
- C. Shannon Glenn has volunteered to head the Well Fed & Well Read, Food and Book Drive. More details to follow later.

V. Emergency Management

- A. Rob attended a meeting of the Thurston County Emergency Management Council this morning. They announced a Free Emergency Preparedness Expo scheduled for Saturday, September 28th from 10am-2pm at Peter G. Schmidt Elementary School in Tumwater. Attached is the flyer.
- B. Here is the link to sign up for the Thurston County Alert System called Smart911 <https://www.smart911.com/smart911/registration/registrationLanding.action?cdnExternalPath>.
- C. Predicting a hot and dry summer. There is a potential for fires.

VI. Old Business

- A. Golf & Club Cart training: Once the college has a policy and procedure in place drivers of the state vehicles will need to read the pamphlet and sign off on it.

VII. New Business

- A. Semi-annual fire protection services inspection and testing took place this week. The Lacey campus and building 35 were able to get their time/date changed so that testing did not disrupt scheduled activities.

The meeting adjourned at 2:27 p.m.

Our next meeting is scheduled for:

April 25, 2019
2:15 PM – 3:00 PM
Building 25, Boardroom

PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:	Date	Time	Location
	May 30, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 27, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	July 25, 2019	2:15pm-3:00pm	
	August 29, 2019	2:15pm-3:00pm	
	September 26, 2019	2:15pm-3:00pm	
	October 31, 2019	2:15pm-3:00pm	
	November 21, 2019	2:15pm-3:00pm	
	December 26, 2019	2:15pm-3:00pm	