

Safety and Health Committee Meeting Minutes  
November 30, 2017  
2:15 PM – 3:00 PM  
Bldg. 25, Boardroom

Present: Al Brown, Donna Ching, Nicole Gugliotti, Sarah Kaip, Sheryl Kermoade, David Knoblach, Dan Martinson, Karl Shenkel, Vida Sherrard-Hannon, and Chris Vella  
Absent: Khalid Abdalla, Raymond Bateh, Laurie Choate, Carolyn Clark, Kathleen Ensenat, Tim Goebel, Scott McLean, Rob Shailor, Samantha Soto, Rita Summers, Missy Yates, and Bin Zhang

Meeting was called to order by Donna Ching at 2:15 p.m.

It was moved and seconded that the October Safety & Health Committee meeting minutes be approved.

I. Reports

A. Review of Safety and Health Inspections:  
None were conducted during this reporting period.

II. Accident Investigation:

- A. Review of accident/injuries reported – There were 3 reported.
1. An employee operating a lift was trying to stop the bucket from hitting the building with their hand. Employee hurt their hand and wrist.
  2. An employee was carrying a tray of food out of the walk-in cooler in the kitchen when the heel of their shoe got caught on the doorway.
  3. Employee was installing a computer-mounting bracket under a table. Debris from the table or screw head fell into their eye.

III. L&I Report

A. For the month of November there were ten (10) claims that totaled Five Thousand Seven Hundred Thirty-Four Dollars and Ten Cents (\$5,734.10).

<u>FY</u> <u>2016-2017</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2017-2018</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2016	5	\$3,679.85	July 2017	8	\$8,785.08
August 2016	9	\$7,568.25	August 2018	8	\$4,924.72
September 2016	6	\$2,838.91	September 2017	4	\$2,188.95
October 2016	4	\$3,884.86	October 2017	7	\$3,419.15
November 2016	5	\$3,942.87	November 2017	10	\$5,734.10
December 2016	6	\$3,241.61	December 2017		
January 2017	7	\$5,675.86	January 2018		
February 2017	4	\$2,751.86	February 2018		
March 2017	5	\$4,556.51	March 2018		
April 2017	7	\$7,054.20	April 2018		
May 2017	8	\$10,070.91	May 2018		
June 2017	8	\$8,185.29	June 2018		

Year	# of Claims/Year	Average Claims/Month	Yearly Cost	Monthly Average Cost
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66
2017-2018	(to date) 37	(to date) 7.40	(to date) \$25,052.00	(to date) \$5,010.40

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

- A. Spring Health Fair is scheduled for May 10, 2018.
- B. Committee volunteers will be providing Healthy Snacks to students, faculty, and staff during the first three days of finals week on the Olympia campus - December 4, 5, and 6. The snacks will be set up in Bldg. 22 outside the Library.

V. Emergency Management

- A. Slips, trips, and falls reminder (see attached document).
- B. Weather closures – reminder to sign up for E2campus and visit the College’s Closure/Inclement Weather page for updates on camps closures.

VI. Old Business

- A. Defibrillators on campus: Nicole mentioned that the defibrillator in Bldg. 21 appears to be locked up. Karl will discuss this with Rob. Where are the other defibrillators located on campus?

VII. New Business:

- A. Dave brought to the committee’s attention that students are practicing parkour or something similar on the railings and ledges (1<sup>st</sup> floor) of Bldg. 35. Students were allowed to continue their activities as long as the activities didn’t have a potential for damaging college property.
- B. Nicole mentioned that you can play with clay tomorrow in the Library during the pottery sale – a good way to soothe end of quarter nerves.

The meeting adjourned at 2:35 p.m.

Our next meeting is scheduled for:

**December 28, 2017**  
**2:15 PM – 3:00 PM**  
**Building 25, Boardroom**

<b>PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:</b>	Date	Time	Location
	January 25, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	February 22, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 29, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	April 26, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 31, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 28, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom

