

Safety and Health Committee Meeting Minutes
 October 26, 2017
 2:15 PM – 3:00 PM
 Bldg. 25, Boardroom

Present: Al Brown, Carolyn Clark, Nicole Gugliotti, Sarah Kaip, Sheryl Kermoade, Rob Shailor, Vida Sherrard-Hannon, and Bin Zhang
 Absent: Raymond Bateh, Donna Ching, Laurie Choate, Tim Goebel, David Knoblach, Dan Martinson, Karl Shenkel, Samantha Soto, Chris Vella, and Missy Yates
 New Members: Khalid Abdalla, Kathleen Ensenat, Sandra Guth, Scott McLean, & Bin Zhang
 Guests: Tanya Mote and Daphne Reaves

Meeting was called to order by Rob Shailor at 2:15 p.m.

It was moved and seconded that the September Safety & Health Committee meeting minutes be approved.

I. Reports

A. Review of Safety and Health Inspections:
 None were conducted during this reporting period.

II. Accident Investigation:

A. Review of accident/injuries reported
 An employee was putting away tables - handling two tables at a time and placing them in the storage area. A lock bracket came loose causing one of the tables to fall onto the employee's foot. Recommendation: Ask for help when moving heavy or large objects. Rob will work with Samantha on a final plan to assist supervisors.

III. L&I Report

A. For the month of September there were four (4) claims that totaled Two Thousand One Hundred Eighty-Eight Dollars and Ninety-Five Cents (\$2,188.95). For the month of October there were seven (7) claims that totaled Three Thousand Four Hundred Nineteen Dollars and Fifteen Cents (\$3,419.15).

<u>FY</u> <u>2016-2017</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2017-2018</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2016	5	\$3,679.85	July 2017	8	\$8,785.08
August 2016	9	\$7,568.25	August 2018	8	\$4,924.72
September 2016	6	\$2,838.91	September 2017	4	\$2,188.95
October 2016	4	\$3,884.86	October 2017	7	\$3,419.15
November 2016	5	\$3,942.87	November 2017		
December 2016	6	\$3,241.61	December 2017		
January 2017	7	\$5,675.86	January 2018		
February 2017	4	\$2,751.86	February 2018		
March 2017	5	\$4,556.51	March 2018		
April 2017	7	\$7,054.20	April 2018		
May 2017	8	\$10,070.91	May 2018		
June 2017	8	\$8,185.29	June 2018		

Year	# of Claims/Year	Average Claims/Month	Yearly Cost	Monthly Average Cost
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66
2017-2018	(to date) 27	(to date) 6.75	(to date) \$19,317.90	(to date) \$4,829.48

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

A. Spring Health Fair date.

V. Emergency Management

A. The Great Washington Shake Out AAR. College participated in the 2017 Great Washington Shake Out that took place on October 19th at 10:19am. This is the largest emergency drill in the world. During this exercise the college's emergency notification system is tested. Emails reminding faculty, staff, and students to sign up for e2campus are sent out periodically (beginning of fall quarter, email announcing our participation in the Great Washington Shake Out, and on the college's website).

VI. Old Business

None

VII. New Business:

A. Discussion was held about holding emergency preparedness workshops i.e. backpack size kit of emergency supplies. Daphne and Tanya will work on final dates.

The meeting adjourned at 2:30 p.m.

Our next meeting is scheduled for:

November 30, 2017
2:15 PM – 3:00 PM
Building 25, Boardroom

PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:	Date	Time	Location
	December 28, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	January 25, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	February 22, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 29, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	April 26, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 31, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 28, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom