

Safety and Health Committee Meeting Minutes  
September 28, 2017  
2:15 PM – 3:00 PM  
Bldg. 25, Boardroom

Present: Donna Ching, Nicole Gugliotti, Sarah Kaip, Sheryl Kermoade, David Knoblach, Dan Martinson, Rob Shailor, Karl Shenkel, and Samantha Soto  
Absent: Raymond Bateh, Al Brown, Carolyn Clark, Laurie Choate, Tim Goebel, Vida Sherrard-Hannon, Chris Vella, Frank Veselovsky, and Missy Yates

Meeting was called to order by Rob Shailor at 2:14 p.m.

It was moved by Sheryl and seconded by Karl that the August Safety & Health Committee meeting minutes be approved. The August meeting minutes were approved.

I. Reports

A. Review of Safety and Health Inspections:  
None

II. Accident Investigation:

A. Review of accident/injuries reported  
An employee was loading catering pans into the catering vehicle when the pans shifted and the employee's thumb got sliced.

III. L&I Report

A. Information for the month of September is not available at this time.

<u>FY</u> <u>2016-2017</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2017-2018</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2016	5	\$3,679.85	July 2017	8	\$8,785.08
August 2016	9	\$7,568.25	August 2018	8	\$4,924.72
September 2016	6	\$2,838.91	September 2017		
October 2016	4	\$3,884.86	October 2017		
November 2016	5	\$3,942.87	November 2017		
December 2016	6	\$3,241.61	December 2017		
January 2017	7	\$5,675.86	January 2018		
February 2017	4	\$2,751.86	February 2018		
March 2017	5	\$4,556.51	March 2018		
April 2017	7	\$7,054.20	April 2018		
May 2017	8	\$10,070.91	May 2018		
June 2017	8	\$8,185.29	June 2018		

<u>Year</u>	<u># of</u> <u>Claims/Year</u>	<u>Average</u> <u>Claims/Month</u>	<u>Yearly Cost</u>	<u>Monthly Average</u> <u>Cost</u>
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66
2017-2018	(to date) 16	(to date) 8.00	(to date) \$13,709.80	(to date) \$6,854.90

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

A. Flu Shots: Olympia campus – 37 people and Lacey campus – 8 people.

V. Emergency Management

A. Thurston County Emergency Preparedness Exposition – Saturday, September 30<sup>th</sup>: There will be an Emergency Preparedness Expo at Capital Christian Center. Hazard information, emergency supplies and local emergency managers along with the local police and firefighters will be attending. The event is open to the public.

B. Smart911: sign up for Smart911 – and add what you want responders to know in case of an emergency. Your information can help emergency responders help you faster and more efficiently.

C. The Great Washington Shake Out: We will be participating in the 2017 Great Washington ShakeOut on October 19<sup>th</sup>. Messages will be sent out prior to the event. This is a test of the college’s emergency notification system.

VI. Old Business

None

VII. New Business:

None

The meeting adjourned at 2:25 p.m.

Our next meeting is scheduled for:

**October 26, 2017  
2:15 PM – 3:00 PM  
Building 25, Boardroom**

<b>PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:</b>	Date	Time	Location
	November 30, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	December 28, 2017	2:15pm-3:00pm	Bldg. 25 Boardroom
	January 25, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	February 22, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 29, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	April 26, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 31, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 28, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom