

Safety and Health Committee Meeting Minutes

September 27, 2018

2:19 PM – 2:22 PM

Bldg. 23, Room 221

Present: Raymond Bateh, Al Brown, Donna Ching, Sheryl Kermoade, Lacy Neal, and Karl Shenkel  
 Absent: Carolyn Clark, Tim Goebel, Nicole Gugliotti, Dave Knoblach, Dana Larson, Scott McLean, Lara Semidei, Rob Shailor, Vida Sherrard-Hannon, Chris Vella, and Missy Yates

Meeting was called to order by Lacy Neal at 2:19 p.m.

The August Safety & Health Committee meeting minutes were approved.

I. Reports

A. Review of Safety and Health Inspections:  
 None during this reporting period.

II. Accident Investigation:

- A. Review of accident/injuries reported – There was four (4) incidents reported.
1. Employee was stacking chairs in the Black Box Theatre in preparation of cleaning the floors. While lifting the chairs, employee felt a sharp pain in the neck, as well as in the elbow and hand.
  2. Employee was assisting with loading pallets of surplus computers. The pallets fell from the lift truck and one of the computers struck the employee. The impact caused a cut to the employee’s lip and finger.
  3. Two employees were assisting with tear down of tables from kick-off week. One employee ran over another employee’s foot with a loaded table rack. The impact caused swelling and discoloration to the employee’s toe.
  4. Employee was loading a desk onto the tailgate of a truck without assistance. The lifting caused a strain to the Employee’s left side of the groin muscle.

III. L&I Report

A. For the month of August 2018 there were four (4) claims totaling Two Thousand Four Hundred Fifteen Dollars and Seventy-Two Cents (\$2,415.72). The College has not received claim information for the month of September 2018.

<u>FY</u> <u>2016-2017</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2017-2018</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2017	8	\$8,785.08	July 2018	4	\$1,874.89
August 2018	8	\$4,924.72	August 2018	4	\$2,415.72
September 2017	4	\$2,188.95	September 2018		
October 2017	7	\$3,419.15	October 2018		
November 2017	10	\$5,734.10	November 2018		
December 2017	7	\$4,093.78	December 2018		
January 2018	5	\$5,559.80	January 2019		
February 2018	3	\$1,688.23	February 2019		
March 2018	3	\$1,656.64	March 2019		
April 2018	3	\$1,624.19	April 2019		
May 2018	5	\$1,860.18	May 2019		

June 2018	1	\$1,256.95	June 2019	
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Year	# of Claims/Year	Average Claims/Month	Yearly Cost	Monthly Average Cost
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66
2017-2018	64	5.33	\$42,791.77	\$3,565.98
2018-2019	8	4	\$4,290.61	\$2,145.31

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

L&I Safety Program Consultation that was scheduled for today was cancelled. It will be rescheduled. L&I Claims Consultation is scheduled for October 16<sup>th</sup>. A 5% increase in rates is proposed for this year.

IV. Health & Wellness Update

None during this reporting period.

V. Emergency Management

- A. The initial emergency preparedness email was sent to all staff, faculty, and students.
- B. The test of the Omnilert system on September 7<sup>th</sup> was successful.
- C. Handout: The Great American Shakeout taking place on October 18, 2018.

VI. Old Business

VII. New Business:

The meeting adjourned at 2:22 p.m.

Our next meeting is scheduled for:

**October 25, 2018**  
**2:15 PM – 3:00 PM**  
**Building 25, Boardroom**

PLEASE PUT THESE MEETING DATES ON YOUR CALENDAR:	Date	Time	Location
	November 29, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	December 27, 2018	2:15pm-3:00pm	Bldg. 25 Boardroom
	January 31, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	February 28, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 28, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	April 25, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 30, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 27, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom