

Safety and Health Committee Meeting Minutes

September 26, 2019

2:15 PM – 3:00 PM

Bldg. 25, Boardroom

Present: Raymond Bateh, Al Brown, Donna Ching, Mekaela Gladden, Sheryl Kermoade, Dave Knoblach, Lacy Neal, Melissa Rowan, Rob Shailor, Karl Shenkel, and Vida Sherrard-Hannon

Absent: Averil Azar, Carolyn Clark, Samantha Dotson, Tim Goebel, Nicole Gugliotti, Sarah Hampton, Dana Larson, Scott McLean, Chris Vella, and Missy Yates

Meeting was called to order by Rob Shailor at 2:15 p.m.

The July and August Safety & Health Committee meeting minutes were approved.

I. Reports

None at this time.

II. Accident Investigation:

None at this time.

III. L&I Report

A. There were two (2) claims in August totaling four thousand four hundred four dollars and seventy-six cents (\$4,404.76). We have not received claims information for the month of September 2019.

<u>FY</u> <u>2018-2019</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>	<u>FY</u> <u>2019-2020</u>	<u># of</u> <u>Claims</u>	<u>\$\$</u>
July 2018	4	\$1,874.89	July 2019	2	\$3,639.20
August 2018	4	\$2,415.72	August 2019	2	\$4,404.76
September 2018	3	\$3,535.80	September 2019		
October 2018	3	\$4,547.43	October 2019		
November 2018	3	\$5,375.76	November 2019		
December 2018	4	\$2,564.01	December 2019		
January 2019	3	\$2,985.21	January 2020		
February 2019	2	\$394.20	February 2020		
	credit	(\$150.00)			
March 2019	3	\$520.93	March 2020		
April 2019	3	\$1,104.56	April 2020		
May 2019	1	\$711.36	May 2020		
June 2019	2	\$201.34	June 2020		
	credit	(\$222.90)			

<u>Year</u>	<u># of</u> <u>Claims/Year</u>	<u>Average</u> <u>Claims/Month</u>	<u>Yearly Cost</u>	<u>Monthly Average</u> <u>Cost</u>
2015-2016	87	7.25	\$78,342.27	\$6,528.52
2016-2017	74	6.17	\$49,363.97	\$4,113.66

2017-2018	64	5.33	\$42,791.77	\$3,565.98
2018-2019	35	2.91	\$25,858.31	\$2,154.86
2019-2020	4	2	\$8,043.96	\$4,021.98

(The claims and dollar amounts that are reported in the L&I Report: The claims listed above are from present and past employees that were injured on the job and are still claiming benefits. The original accident could have happened many years ago. Payments for these claims come out of the state L&I account and may or may not have anything to do with what we are currently paying to L&I out of our paychecks.)

IV. Health & Wellness Update

- A. Fall Quarter Blood Drive and Flu Clinics statistics are not available at this time.

V. Emergency Management

- A. Omnilert expirations and renewals: Everyone was asked to sign up again for Omnilert emergency alert system in order to receive college security alerts. Security alerts are issued when there is an incident or an identified security risk that may affect our college community or facilities.
- B. Emergency Preparedness for Fall Quarter: Introduction to Security and Facilities session was held during Fall Kickoff week. An e-mail message was sent to all staff, faculty, and students about disaster preparedness.
Emergency Preparedness Expo is being held at Peter G. Schmidt Elementary School on September 28th.
Thurston County Alerts: <https://www.co.thurston.wa.us/em/Alerts/> keep you apprised of hazardous conditions in the Thurston County area.
- C. Annual Security Report was sent out and is available on the college’s web site.

VI. Old Business

- A. Reminder: Great American Shake-Out Earthquake Drill is scheduled for October 17, 2019 at 10:17am. A “test” message will go out through Omnilert.
- B. Update on Safety Footwear Allowance – Although Melissa Rowan has volunteered to coordinate ordering of footwear, it appears that each department is doing its own thing. Melissa invoices the staff person for the amount over the allowed foot allowance and once received, orders the shoes. Security reports its \$\$ amounts to Melissa for tracking purposes.
- C. Parking: complaint about the availability of parking. On most days Rob says there are still at least 40-50 spaces available. The spaces may not be near your building.

VII. New Business

- A. Vaping: Gov. Inslee’s executive order will direct the Washington State Department of Health to adopt emergency rules to ban all flavored vapor products. This is in response to a nationwide outbreak of lung injuries associated with e-cigarette use or vaping.
- B. Is a 3rd stop sign needed at the gate near the RW entrance to the college? Maintenance notified and current code does not require it.

The meeting adjourned at 2:28 p.m.

Our next meeting is scheduled for:

October 31, 2019
2:15 PM – 3:00 PM
Building 25, Boardroom

PLEASE PUT THESE	Date	Time	Location
MEETING DATES ON	November 21, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
YOUR CALENDAR:	December 26, 2019	2:15pm-3:00pm	Bldg. 25 Boardroom
	January 30, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	February 27, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	March 26, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	April 30, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	May 28, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom
	June 25, 2020	2:15pm-3:00pm	Bldg. 25 Boardroom